

Agenda for February 2024 Monthly Meeting

The regular monthly meeting of the West Branch Township Board of Supervisors will be held on Monday, February 5, 2024 at 6:00pm at the municipal office located at 533 Germania Road, Galeton, PA 16922.

On the Agenda at this time:

At this time, we would like to make our visitors aware that during the Public Comment Period, speakers will be limited to 10 minutes. In addition, if there is a group that all wish to speak about the same item, a spokesperson must be chosen by the group.

1. Meeting called to order:
2. Pledge of Allegiance
3. Motion by _____ to approve the minutes of January 2024 meeting seconded by _____
4. Motion by _____ to approve the financial report of January 2024 as presented, seconded by _____

Public Comment Period:

Continued Business:

2023 Audit: State Fund DOT Grant Annual Reports have been submitted and confirmed – Line by Line Completed and prepped for elected Auditors. First day of municipal audit scheduled for March 9, 2024.

Gale Hose Ambulance: Reviewed correspondence outlining the contract proposal and how Gale Hose will continue to provide volunteer services as not all townships are willing to participate at this time.

Blue Ridge Franchise Agreement: Solicitor has made a second attempt to contact Blue Ridge regarding agreement proposal additions and edits to proceed. Review correspondence.

ARPA Project: Awaiting project completion, anticipated construction for shed addition (permits obtained) weather permitting.

Dirt & Gravel 2024 Grant Round: Applications for Germania Street Ext & Crippen Run Road due on March 1, 2024. Secretary to submit. Estimated projects to be paid out of General Fund / Reserves and 50% upfront funding available, if applications are awarded.

New Business:

Batterson Subdivision: John Nordquist to present subdivision plans pertaining to Sean Batterson's Lyman Run Road 36-acre lot. Lot includes campground at intersection as well as a camp, which will be split into two separate parcels.

A motion to approve the subdivision plans pertaining to Sean Batterson, Lyman Run Road was made by _____, seconded by _____.

2024 Bids: Discuss and plan for the following bids to be advertised in March (as budgeted)

Tar & Chip: Discuss 2 miles of tar & chip budgeted – or mileage equal to \$115,000. This amount budgeted would also include the cost to ensure solid base and any applicable drainage maintenance needed.

Material Bids – Routine Maintenance: Discuss material needs for routine maintenance of roads. \$50,000 budgeted

Cont. on next pg.

Anti-Skid Bid: Discuss anticipated tonnage to bid out for 2024-2025 winter maintenance season.

Fuel Bid: Same as previous years

STL Excess Maintenance Agreement: Renewal forms sent to Seth. Meeting attendance requested to discuss future anticipated operations.

Building & Assessment Permits:

1. None

Sewage Permit

1. Prudence Fry – 490 Paul Hollow Road – Perc Test / Design Permits

Gas Industry Notifications:

1. None

Road Bonds:

1. 2022-3: **STL Resources, LLC** – Button Hollow, Paul Hollow & Pigeon Hill – EXPIRED
2. 2022-4: **Herb Kilmer & Sons** – Crippen Run Road expires 08/30/2024
3. 2023-2: **Kettle Creek Drilling (Appalachian Energy)** – Crippen Run Road expires 06/08/2024

Correspondence:

1. Elemental Shelter Solutions: Fabric buildings

Mid-Month payroll and checks will be available to sign / disburse on Monday, February 19, 2024 at 9:00am

The next Board of Supervisors Meeting will be held on Monday, March 4, 2024 @ 6pm

Review Correspondence and Sign Checks

Motion to adjourn this meeting at _____ by _____, seconded by _____.