

Agenda for December 2023 Monthly Meeting

The regular monthly meeting of the West Branch Township Board of Supervisors will be held on Monday, December 4, 2023 at 6:00pm at the municipal office located at 533 Germania Road, Galeton, PA 16922.

On the Agenda at this time:

At this time, we would like to make our visitors aware that during the Public Comment Period, speakers will be limited to 10 minutes. In addition, if there is a group that all wish to speak about the same item, a spokesperson must be chosen by the group.

1. Meeting called to order:
2. Pledge of Allegiance
3. Motion by _____ to approve the minutes of November 2023 meeting seconded by _____
4. Motion by _____ to approve the financial report of November 2023 as presented, seconded by _____

Public Comment Period:

Continued Business:

ARPA Fund / Project: \$14,211.77 remaining in fund to be used towards Maintenance Building Addition. Architectural Stamped Plans have been obtained. Erb Inspections commercial code building permit application has been submitted and approved to proceed.

2024 Budget: The proposed budget was available for public inspection for 30 days prior to meeting. Discuss any applicable changes / edits.

A motion to approve and adopt the 2024 Budget Proposal was made by _____, seconded by _____

Gale Hose Ambulance: Gale Hose has provided a new agreement for paid EMT shared services, which has been drafted by their solicitor. There are recommended edits that need to be made before board approval / signatures. Gale Hose Ambulance to provide a new agreement which includes an indemnification clause before proceeding.

Coudersport Ambulance Association: Discuss request / concerns

DCNR ATV Feedback Session: Steve Piaquadio attended this conference. Discussion to be held.

New Business:

End Of Year Bonus: Township General Fund Wages YTD figures are under budget by \$8000.00. Discuss End of Year Holiday Bonus, taxable wages. Review projected / suggested bonus of an estimated total cost of \$938.00 for all employees.

Building & Assessment Permits:

1. **Planning Approval:** Braden Piaquadio subdivision plan final approval
2. **Driveway Permit:** Cicuto / Boutorabi – 200 Crippen Run Road 300-001-032-1
3. **UCC:** West Branch Township – Storage Bldg. Addition Commercial

Sewage Permit

1. **Jack Parr:** 101 Pigeon Hill Road – Non-Building Waiver Review

Gas Industry Notifications:

1. None

Road Bonds:

1. 2022-3: **STL Resources, LLC** – Button Hollow, Paul Hollow & Pigeon Hill – expires 01/12/2024 *Interim inspection completed by WBT – a copy has been sent to Seth. WBT to perform grading needs.
2. 2022-4: **Herb Kilmer & Sons** – Crippen Run Road expires 08/30/2024
3. 2023-2: **Kettle Creek Drilling (Appalachian Energy)** – Crippen Run Road expires 06/08/2024

Correspondence:

Mid-Month payroll and checks will be available to sign / disburse on Monday, December 18, 2023 at 9:00am

The next monthly Board of Supervisors meeting will be held on Tuesday, January 2, 2023 immediately following the Annual Organizational Meeting, starting at 6:00pm.

The Annual Auditor's Meeting to be held on Wednesday, January 3, 2023 at 6:00pm.

Review Correspondence and Sign Checks

Executive Session

At ____pm, the public was dismissed and the Board of Supervisors entered into an executive session to discuss new hire Kadin Wilson, dump laborer.

A motion to hire Kadin Wilson to perform part time duties and responsibilities for the West Branch / Abbott Township Dump Facility was made by _____, seconded by _____ at the hourly wage rate of \$15.00/hr.

Executive Session adjournment by _____, seconded by _____

Motion to adjourn the regular board meeting at _____ by _____, seconded by _____