

November 2023 Meeting Minutes

The regular monthly meeting of West Branch Township Board of Supervisors was held on Monday, November 6, 2023 at 6:00pm at the Township Municipal Office, located at 533 Germania Road, Galeton, PA 16922.

Present were Steve Piaquadio, Edward Dingman, Jim Succowich, Katie Bodendorf, Jill Campbell, John Nordquist, Bill Reineck and Ken Loiacono.

The meeting was called to order at 6:03pm by Steve Piaquadio.

The Pledge of Allegiance was recited.

A motion was made by Jim Succowich to approve the minutes of the October 2023 regular meeting and was seconded by Ed Dingman.

A motion was made by Steve Piaquadio to approve the financial report of October 2023, as presented and was seconded by Jim Succowich.

All in favor, motions passed.

PUBLIC COMMENT PERIOD:

N/A

Continued Business:

ARPA Fund / Project: \$14,211.77 remaining in fund for further building repairs & maintenance. Stamped plans / UCC Commercial Permits are required. Reviewed quote from AJH Design.

A motion to approve the AJH Design Proposal quote to obtain stamped plans in the amount of \$2,250.00 was made by Steve Piaquadio and seconded by Edward Dingman. All in favor, motion passed.

D&G 2024 Applications: Representatives from the Conservation District will be performing site visits to Germania Street Ext. on Tuesday, November 14th, requesting Roadmaster to be available. Ed agreed to be available, if needed.

Ford Truck Purchase: GIF Expenditure / anticipated completion of truck build is January 2024.

Northwest Bank: Reviewed and discussed investment account projections and compared with general interest 2023 YTD revenue.

A motion to place \$50,000 of general fund reserve money from the Garbage Bill Excess Fund in 2 \$25,000 certificates of deposits with Northwest Bank @ 5.10% interest for 10 months was made by Jim Succowich and seconded by Edward Dingman, all in favor, motion passed.

A motion to transfer the Gas Impact Fund into a new Money Market Savings account at 2.25% interest, essentially closing current general savings account (0027) was made by Jim Succowich and seconded by Edward Dingman, all in favor, motion passed.

2024 Budget: 2024 Budget Proposal available for public inspection and the advertising requirements have been met. Notice of price increase for American Drug & Alcohol Services was received, effective Jan 2024. PSATS Group Trust UC Rate to remain the same at 3.85% (employer contribution rate).

New Business:

Subdivision Plan: John Nordquist presented an Add-On Subdivision plan for Braden Piaquadio with no new sewage facilities.

A motion to approve the add-on subdivision plan presented by John Nordquist was made by Jim Succowich and seconded by Edward Dingman, all in favor, motion passed.

Building & Assessment Permits:

1. **2023-10: Richard Shaffer** – 50 Cherry Ridge Road; Rec Cabin Permit & Assessment Permit
2. **Planning Approval: John Traub to Jack Parr**
3. **Planning Approval: John McCabe / Susan Doyle**

Sewage Permits:

1. **None**

Gas Industry Notifications:

1. **JKLM: Notice of Application for Permit to Drill – Headwaters 141-4V Well**

Road Bonds:

1. 2022-3: **STL Resources, LLC** – Button Hollow, Paul Hollow & Pigeon Hill – expires 01/12/2024 *Interim Inspection needs completed prior to December
2. 2022-4: **Herb Kilmer & Sons** – Crippen Run Road expires 08/30/2024
3. 2023-2: **Kettle Creek Drilling (Appalachian Energy)** – Crippen Run Road expires 06/08/2024

Correspondence:

1. **ATV Pilot Legislative Report Feedback Session to be held on Monday, November 13, 2023 from 5pm-8pm at the PA Lumber Museum – Steve Piaquadio to attend.**

Mid-Month checks will be available to sign / disburse on Monday, November 20, 2023 @ 9:00am

The next Board of Supervisors Meeting will be held on Monday, December 4, 2023 @ 6:00pm

Reviewed correspondence and signed checks

Motion to adjourn this meeting at 7:00pm by Steve Piaquadio and seconded by Jim Succowich, all in favor, meeting adjourned.

Addendum: Per the official motion of approval for Northwest Bank regarding the certificates of deposit and the new money market account, each account requires a minimum of 2 signatures and the following officials and employees are considered authorized signatories.

Katie Bodendorf, Secretary / Treasurer, CSA

Jill Campbell, Assistant Secretary

Steve Piaquadio, Supervisor

Edward Dingman, Supervisor

James Sucoowich, Supervisor