

October 2023 Meeting Minutes

The regular monthly meeting of West Branch Township Board of Supervisors was held on Monday, October 2, 2023 at 6:00pm at the Township Municipal Office, located at 533 Germania Road, Galeton, PA 16922.

Present were Steve Piaquadio, Edward Dingman, Jim Succowich, Katie Bodendorf, Jill Campbell and Shane Ettinger from PennCore Engineering.

The meeting was called to order at 6:07pm by Steve Piaquadio.

The Pledge of Allegiance was recited.

A motion was made by Steve Piaquadio to approve the minutes of the September 2023 regular meeting and was seconded by Ed Dingman.

A motion was made by Steve Piaquadio to approve the financial report of September 2023, as presented and was seconded by Jim Succowich.

All in favor, motions passed.

PUBLIC COMMENT PERIOD:

N/A

Continued Business:

Dust Control: Deadline for final reimbursement invoice to be submitted by October 15th. \$13,529 remaining available reimbursement allocation.

ARPA Fund / Project: Garage Door & Spray Foam invoices processed. \$14,211.77 remaining in fund for further building repairs & maintenance. Stamped plans / UCC Commercial Permits are required. Secretary to contact list of engineers to obtain stamped plans.

D&G 2024 Applications: Morgan Jones performed pre-app site visits and recommends focusing on Germania Street Ext. & Crippen Run - LVR

Summer Road Projects:

Lyman Run Road: 950-ton 2RC – Gas Impact Fee Project Completed

New Business:

Subdivision Plan: Shane Ettinger (PennCore Engineering) presented an add on subdivision plan, splitting McCabe's acreage to add on to Doyle's acreage. This is considered a non-building add on – which would require a non-building waiver signed by our SEO prior to municipal approval. Plot plans were signed, awaiting DEP waiver to proceed with Potter County Planning Commission.

A motion to approve the add on subdivision plan from McCabe to Doyle was made by Steve Piaquadio and seconded by Ed Dingman. All in favor, motion passed.

YTD Budget Review: 2024's Budget Proposal was reviewed and discussed both line by line and summary and approved for public inspection. All in favor.

Northwest Bank: Discussed placing Gas Impact Fee Fund in a money market account at a higher interest rate. Reviewed Northwest projection and also discussed CD's / Sweep account. Discussion was tabled for November monthly meeting.

Building & Assessment Permits:

1. **UCC: Beth Kreiser – 601 Pigeon Hill Road – Pole Barn**
2. **2023-9: John Swarr – 36 Slider Lane – Pole Barn**

Sewage Permits:

1. None

Gas Industry Notifications:

1. **JKLM:** Notice of Application for Permit to Drill – Headwaters 141-4V Well

Road Bonds:

1. 2022-3: STL Resources, LLC – Button Hollow, Paul Hollow & Pigeon Hill expires 01/12/2024
2. 2022-4: Herb Kilmer & Sons – Crippen Run Road expires 8/30/2024
3. 2023-2: Kettle Creek Drilling – Crippen Run Road expires 06/08/2024

Correspondence:

1. **Potter County Township Official's Convention to be held on Saturday, November 4, 2023 @ Coudersport Ambulance Building from 7:30am-11:30am.**

Mid-Month checks will be available to sign / disburse on Monday, October 16, 2023 @ 9:00am

The next Board of Supervisors Meeting will be held on Monday, November 6, 2023 @ 6:00pm

FALL CLEAN UP: Saturday, October 7, 2023 from 8am-4pm

WBT – 213 Pigeon Hill – Maintenance Bldg

ABT – 1431 Germania Road – Maintenance Bldg

Reviewed correspondence and signed checks

Motion to adjourn this meeting at 7:15pm by Ed Dingman and seconded by Steve Piaquadio, all in favor, meeting adjourned.