

## August 2023 Meeting Minutes

The regular monthly meeting of West Branch Township Board of Supervisors was held on Monday, August 7, 2023 at 6:00pm at the Township Municipal Office, located at 533 Germania Road, Galeton, PA 16922.

Present were Steve Piaquadio, Edward Dingman, Jim Succowich, Katie Bodendorf, Jill Campbell, Ken Loiacono, Jack Cochran, Bill Reineck, Mark Deckman and Charles Deckman Jr.

The meeting was called to order at 6:01pm by Steve Piaquadio.

The Pledge of Allegiance was recited.

A motion was made by Ed Dingman to approve the minutes of the July 2023 regular meeting and was seconded by Jim Succowich.

A motion was made by Steve Piaquadio to approve the financial report of July 2023, as presented and was seconded by Jim Succowich.

**All in favor, motions passed.**

### **PUBLIC COMMENT PERIOD:**

Ken Loiacono: Addressed concerns about an intersecting driveway on Paul Hollow Road, requesting the road crew to cut a ditch. Roadmaster to reach out to Daren Stover, PennDOT rep for site inspection. Mr. Loiacono presented an ATV sign, asking permission to post on his property. Permission granted.

### **Continued Business:**

**Dust Control:** Discussed remaining material on hand. Once material is used up and placed on all connector roads, Secretary to submit an invoice to DCNR for reimbursement.

**ARPA Fund / Project:** Steve Piaquadio provided an update on our building repairs and maintenance timeline. Anticipated completion date of spray foam and installation of garage doors by the end of month.

**Gas Impact Fee Fund Overview:** Discussed mower payoff amount, which exceeds the 2023 budgeted amount projected. Annual mower payment paid out, carrying over lease agreement to 2024. New Ford Truck anticipated to be delivered fall / winter of 2023 then sent for build ups and add-ons.

**Gale Hose Ambulance:** Secretary provided update from recent municipal meeting. Reviewed annual contribution projection. Awaiting draft agreement / proposal from Gale Hose to proceed.

### **Summer Road Projects:**

**Pigeon Hill Road:** (1.64 miles Tar & Chip) – awaiting invoice (Gas Impact Fund Payable)

**Germania Street Ext:** 570 ton to be placed

**Lyman Run Road:** estimated 950 ton to be placed by E.F. Dean's after Labor Day when park closes

### **New Business:**

**Tilden:** A motion to release the Argonaut Insurance Bond provided to West Branch Township by Tilden Marcellus, LLC was made by Steve Piaquadio and seconded by Jim Succowich, All in favor, motion passed. Secretary to forward release form to solicitor to distribute to Bankruptcy court representatives.

**Hartman:** Reviewed and discussed the Community Onlot Sewage Facilities Maintenance Agreement presented on behalf of John Hartman's planning development at 348 Pigeon Hill Road. A motion to approve the Community Onlot Sewage Facility Maintenance Agreement was made by Jim Succowich and seconded by Edward Dingman, All in favor, motion passed.

**D&G 2024 Applications:** Pre-app meetings to be scheduled prior to September 15 to submit applications in 2024. The following roads were discussed and will be reviewed with Morgan Jones D&G specialist: Paul Hollow Road, Germania Street Ext and Crippen Run Road for potential LVR application.

**Building & Assessment Permits:**

1. **2023-5: Ricky McCullen:** 150 West Branch Road – Carport Assessment Permit
2. **UCC: Beth Kreiser:** 601 Pigeon Hill Road – 18x28 Addition
3. **UCC: Edward Kubilis:** 76 Crippen Run Road – Deck & Porch Wrap around

**Sewage Permits:**

1. None

**Gas Industry Notifications:**

1. None

**Road Bonds:**

1. 2022-3: STL Resources, LLC – Button Hollow, Paul Hollow & Pigeon Hill expires 01/12/2024
2. 2022-4: Herb Kilmer & Sons – Crippen Run Road expires 8/17/2023 – Secretary to follow up
3. 2023-2: Kettle Creek Drilling – Crippen Run Road expires 06/08/2024

**Correspondence:**

1. **All Hazard Mitigation Update Mandatory Municipal Meeting – August 15, 2023 @ 3:30 – Secretary to attend @ DES Building in Coudersport.**
2. **Flexamat Flyer – Leesupply**
3. **LTAP – Seasonal Preparation for Informational Bulletin**

**Mid-Month checks will be available to sign / disburse on Monday, August 21, 2023 @ 9:00am**

**The next Board of Supervisors Meeting will be held on Tuesday, September 5, 2023 @ 6:00pm**

**2023 YTD Budget Review – 2024 Budget Process starts @ September Meeting**

**Reviewed correspondence and signed checks**

**Motion to adjourn this meeting at 7:16pm by Jim Succowich and seconded by Steve Piaquadio, all in favor, meeting adjourned.**