

Agenda for August 2023 Monthly Meeting

The regular monthly meeting of the West Branch Township Board of Supervisors will be held on Monday, August 7, 2023 at 6:00pm at the municipal office located at 533 Germania Road, Galeton, PA 16922.

On the Agenda at this time:

At this time, we would like to make our visitors aware that during the Public Comment Period, speakers will be limited to 10 minutes. In addition, if there is a group that all wish to speak about the same item, a spokesperson must be chosen by the group.

1. Meeting called to order:
2. Pledge of Allegiance
3. Motion by _____ to approve the minutes of July 2023 meeting seconded by _____
4. Motion by _____ to approve the financial report of July 2023 as presented, seconded by _____

Public Comment Period:

Continued Business:

Dust Control: Discuss placement on all ATV connector roads to be invoiced for reimbursement. Discuss future 2023 season dust control material needs.

ARPA Fund / Project: Update on building repairs & maintenance timeline. Update on new truck build approved quote and order from Bradco, estimated timeline.

Gas Impact Fee Fund Overview: Discuss upcoming expenditures to the Gas Impact Fee 2023 Budget

Gale Hose Ambulance: Secretary to provide update from recent municipal meeting. Review of annual contribution / millage rate projection for 2024 Budget. Discuss MAP Grant Application / Intergovernmental Agreement

Summer Road Projects:

Pigeon Hill Road: Project completed 7/28/2023

950-ton 2RC: Germania Street Ext – Tailgated material scheduled for Thursday, August 17

950-ton 2RC: Lyman Run Road – E.F. Dean

New Business:

Tilden: Bankruptcy Court is requesting a formal release of the surety bond in Tilden's name that STL took over. STL has provided an active surety bond in accordance with the current excess maintenance agreement held with STL.

A motion to release the Argonaut Insurance Bond provided to West Branch Township by Tilden Marcellus, LLC was made by _____, seconded by _____. Secretary to forward final documentation to Solicitor to proceed with the request.

Hartman: Review the Community Onlot Sewage Facilities Maintenance, repair and escrow Agreement pertaining to John Hartman's development located at 348 Pigeon Hill Road, Galeton, PA. In summary, this agreement states that the owner of the development is solely responsible for the onlot sewage facilities as approved by DEP and must comply with routine sewage inspections performed by West Branch Township's SEO. This agreement states that the municipality has no liability or financial responsibility to maintain or repair.

A motion to approve the Community Onlot Sewage Facility Maintenance, Repair and Escrow Agreement for John Hartman's Development Plan was made by _____, seconded by _____.

Building & Assessment Permits:

1. **2023-5: Ricky McCullen:** 150 West Branch Road – Carport Assessment Permit – Awaiting Permit Fee
2. **UCC: Beth Kreiser:** 601 Pigeon Hill Road – 18x28 Addition
3. **UCC: Edward Kubilis:** 76 Crippen Run Road – Deck & Porch Wrap around

Sewage Permit

1. None

Gas Industry Notifications:

1. None

Road Bonds:

1. 2022-3: **SLT Resources, LLC** – Button Hollow, Paul Hollow & Pigeon Hill – RENEWED; expires 01/12/2024
2. 2022-4: **Herb Kilmer & Sons** – Crippen Run Road expires 8/17/2023 – Secretary to check in August
3. 2023-2: **Kettle Creek Drilling** – Crippen Run Road expires 06/08/2024

Correspondence:

1. All Hazard Mitigation Update Mandatory Municipal Meeting – August 15, 2023 @ DES, Coudersport 3:30pm
2. Flexamat Flyer – Leesupply

Mid-Month payroll and checks will be available to sign / disburse on or before Monday, August 21, 2023 at 9:00am

The next monthly Board of Supervisors meeting will be held on **Tuesday, September 5, 2023 at 6:00pm**

2023 YTD Budget Review – 2024 Budget Process Starts – September Meeting

Review Correspondence and Sign Checks

Motion to adjourn this meeting at _____ by _____, seconded by _____.