

March 2023 Meeting Minutes

The regular monthly meeting of West Branch Township Board of Supervisors was held on Monday, March 6, 2023 at 6:00pm at the Township Municipal Office, located at 533 Germania Road, Galeton, PA 16922.

Present were Steve Piaquadio, Edward Dingman, Jim Succowich, Katie Bodendorf and Ken Loiacono.

The meeting was called to order at 6:05pm by Steve Piaquadio.

The Pledge of Allegiance was recited.

A motion was made by Edward Dingman to approve the minutes of the February 2023 regular meeting and was seconded by Jim Succowich.

A motion was made by Steve Piaquadio to approve the financial report of February 2023, as presented and was seconded by Jim Succowich.

All in favor, motions passed.

PUBLIC COMMENT PERIOD:

N/A

Continued Business:

Blue Ridge Franchise Cable Agreement: Cox, Stokes & Lantz have sent a formal letter requesting changes and additions to the proposed agreement in January. Awaiting update / response. Secretary to continue to follow up.

Appalachian Energy: Road Bond Agreement template has been sent to Jack Cochran for review. Further proceedings will take place with solicitor to draft addendums to current template for maintenance and repairs to Crippen Run Road.

2023 D&G Application Round: Applications submitted for Germania Street Ext and Crippen Run Road – Bull Run towards hill. Ranking will take place in April – formal notification should be received by June 2023.

Gas Impact Fee Project: Discussed Gas Impact Fund overview / projection with the purchase of the 2023 Ford Super Duty Truck, Pigeon Hill Tar & Chip and the anticipated payoff of the Massey Ferguson mower. Secretary to compile bid notice for Pigeon Hill Double Application Tar & Chip Project for anticipated bid letting of April 3, 2023.

ARPA: Discussed proposed spending of the ARPA Funds to possibly be used on building maintenance / repairs. The Board to obtain building quotes for different options, including an additional overhead door and possible additions to current buildings. Secretary to check into building permit requirements with Erb Inspections once quotes are received.

2022 Municipal Audit: DCED has approved the annual audit and financial report. Auditor's report has been advertised.

2022 Annual Reporting: All 2022 annual reports have been submitted, except ARPA report that is due in April 2023.

New Business:

County Aid: 2023 application is due to be submitted. Available funds \$1752.72.

A motion to approve the purchase of 2RC Limestone from Heidelburgh Materials, approximately 2 loads was made by Edward Dingman and seconded by Steve Piaquadio. All in favor, motion passed.

2023 Annual Garbage Bills: In process to be mailed out by 3/15/2023.

Germania Street Ext: A maintenance plan discussion was held in regards to repairs needed. Weather permitting, road crew to scapfire and build up with material on hand.

Tyoga Road: A discussion was held regarding maintenance needed on Tyoga Road. Material is needed to make repairs.

Building & Assessment Permits:

1. **Recreational Cabin Permit:** Rodney Zeger – 300-006-027B / Assessment Permit #2023-3 Approved

Sewage Permits:

1. **Rodney Zeger** – same as above. Sewage system verification for Rec Cabin received.

Gas Industry Notifications:

1. **None**

Road Bonds:

1. 2022-3: SLT Resources, LLC – Button Hollow, Paul Hollow & Pigeon Hill expires 07/25/2023
2. 2022-4: Herb Kilmer & Sons – Crippen Run Road expires 8/17/2023

Correspondence:

Potter County Conservation District: DGLVR Annual Breakfast to be held on Wednesday, April 19, 2023 @ PA Lumber Museum from 7:30-10:45am. RSVP by Friday, April 17th, 2023 – Andrew Mickey.

Mid-Month payroll and checks will be available to sign / disburse on Monday, March 20, 2023 @ 9:00am

The next Board of Supervisors Meeting will be held on Monday, April 3, 2023 @ 6:00pm

Reviewed correspondence and signed checks

**Motion to adjourn this meeting at 6:44pm by Jim Succowich and seconded by Ed Dingman, all in favor,
meeting adjourned.**