

Agenda for February 2023 Monthly Meeting

The regular monthly meeting of the West Branch Township Board of Supervisors will be held on Monday, February 6, 2023 at 6:00pm at the municipal office located at 533 Germania Road, Galeton, PA 16922.

On the Agenda at this time:

At this time, we would like to make our visitors aware that during the Public Comment Period, speakers will be limited to 10 minutes. In addition, if there is a group that all wish to speak about the same item, a spokesperson must be chosen by the group.

1. Meeting called to order:
2. Pledge of Allegiance
3. Motion by _____ to approve the minutes of January 2023 meeting seconded by _____
4. Motion by _____ to approve the financial report of January 2023 as presented, seconded by _____

Public Comment Period:

Continued Business:

Blue Ridge Franchise Cable Agreement: Cox, Stokes & Lantz have sent a formal letter requesting changes and additions to the proposed agreement in January. Awaiting update / response.

Appalachian Energy: Road Bond Agreement template has been sent to Jack Cochran for review. Further proceedings will take place with solicitor to draft addendums to current template for maintenance and repairs to Crippen Run Road.

2023 D&G Application Round: Lyman Run Road – from end of last DSA project to Twp Line & Crippen Run Road from the Bull Run Road section up the hill towards Gross Road applications will be submitted. Awaiting workplan / cost estimate update for Crippen Run Road. Germania Street Ext will also hold a site visit for review for possible application submission.

DCNR Dust Suppression Agreement: Preferred routes are reimbursable up to \$50,000 of approved dust suppression material. This would include Notch, Gross, Pigeon, Straley, Button Hollow, Paul Hollow and Crippen Run. Without this agreement, only \$10,000 of approved material would be reimbursable. Suggested material – Ultrabond 2000 (applied in May and again in August) Signed agreements are due in February.

A motion to enter into cooperation with DCNR / ATV Pilot program for reimbursable dust suppression agreement was made by _____, seconded by _____.

Gas Impact Fee Project: Discuss Tar & Chip Project – Up to 3 miles estimated budget. Review prior bid notice.

Permit By Rule – DEP: Application to operate dump facility under the permit-by-rule has been approved.

New Business:

County Aid: 2021 & 2022 Encumbered amounts (\$3355.44) must be used before March. This amount can be used towards stockpiled gravel, anti-skid or any materials needed for a project of our choice. Starting in 2023, County Aid will start to be reported on DOTGrants website. All encumbered amounts must be closed out before electronic filing starts.

A motion to approve the purchase of _____, up to the amount of \$3355.44 for road maintenance and repair purposes from _____ was made by _____ and seconded by _____.

Gale Hose Ambulance: Discuss assistance for municipal medical services. Discuss Volunteer Tax Credit Incentive Program.

Emergency Operations Plan: Distribute, Review, obtain signature confirmations as well as Board signatures for review, maintenance and concurrence (County / DES)

Notch Road DSA: A motion to award _____'s bid proposal in the amount of \$_____ for DSA placement on the Notch Road under the Dirt & Gravel / Low Volume Roads program funding regulations was made by _____, seconded by _____.

Ford Super Duty: Review quote and information provided by Hondru Ford / Costars.

2022 Municipal Audit: Update on progress / completion / DCED Submission / Audit report for advertising

Building & Assessment Permits:

1. **UCC: Demo** – Rodney Zeger 117 Sugar Bush Lane. Recreational Cabin Permitting in process.
2. **UCC: Pole Barn** – Rick Hoffman 526 Pigeon Hill Road (over 1,000 sq ft) – **2023-2 Assessment Permit** filed

Sewage Permit

1. **Rodney Zeger** – Documentation verification needed from Terry Meyers for Rec Cabin permitting

Gas Industry Notifications:

1. Chesapeake Energy: Beech Flats ESCGP-3 Permit application notification
2. S.T.L Resources: Gaines Twp (5 new wells) ESCGP-3 Permit application notification

Road Bonds:

1. 2022-1: CS Timber Company – Schaar Road expires 1/26/2023 – NEEDS INSPECTION – BEFORE RENEWAL
2. 2022-3: SLT Resources, LLC – Button Hollow, Paul Hollow & Pigeon Hill – Need Roadmaster Signatures for renewal
3. 2022-4: Herb Kilmer & Sons – Crippen Run Road expires 8/17/2023

Correspondence:

Potter County Conservation District: ACAP Informational Farmer Breakfast to be held on February 17, 2023 at the Pine Creek Inn Restaurant, starting at 9:00am. RSVP to the Conservation District Office by February 15, 2023 @ 814-274-8411 ext 4, or email: j.dickerson@pottercd.com

Mid-Month payroll and checks will be available to sign / disburse on Monday, February 20, 2023 at 9:00am

The next Board of Supervisors Meeting will be held on Monday, March 6, 2023 @ 6pm

Review Correspondence and Sign Checks

Motion to adjourn this meeting at _____ by _____, seconded by _____.

At this time, the Board will enter into an executive session to discuss the dump site laborer roster and review previously submitted letters of interest.
Executive session called to order at ____pm and adjourned at ____pm.