

September 2022 Meeting Minutes

The regular monthly meeting of West Branch Township Board of Supervisors was held on Tuesday, September 6, 2022 at 7:00pm at the Township Municipal Office, located at 533 Germania Road, Galeton, PA 16922.

Present were Steve Piaquadio, Jim Succowich, Edward Dingman, Katie Bodendorf, Jill Campbell, Bill Reineck and Steve Andrulonis.

The meeting was called to order at 7:01pm by Steve Piaquadio.

The Pledge of Allegiance was recited.

A motion was made by Edward Dingman to approve the minutes of the August 2022 regular meeting and was seconded by Jim Succowich.

A motion was made by Steve Piaquadio to approve the financial report of August 2022 as presented and was seconded by Edward Dingman.

All in favor, motions passed.

PUBLIC COMMENT PERIOD:

N/A

Continued Business:

Spring / Summer Road Projects: Discussed the following:

Anti-Skid Bid: Reviewed bids received from Hanson, Andrulonis, Glenn O. Hawbaker and IA Construction.

A motion to award Andrulonis for an estimated 600 tons of 1B Double Washed Limestone Chips, to be stockpiled for 2022-2023 winter anti-skid needs in the amount of \$25,614 per ton was made by Jim Succowich and seconded by Edward Dingman. All in favor, motion passed.

Fowler / Schaar / Gross: Total tonnage placed on all aforementioned roads equaled 1401.18 ton limestone 2RC per awarded Hanson bid \$46,168.89 paid out from an interfund transfer from Gas Impact to General.

Hartman: All prior requested documentation and reports have been received and processed for Mr. Hartman's request for approval of DEP / Planning permitting applications. Specifically, Mr. Hartman's plans of a commercial cabin and RV rental "campground". A formal motion is being requested for municipality approval to continue with DEP application and permitting process. Pending DEP's approval or denial, will then be sent to Potter County Planning Commission.

A motion to approve the resolution for plan revision for new land development was made by Jim Succowich, seconded by Steve Piaquadio. All in favor, motion passed.

Tri-Co Internet: Services installed 9/1/2022 – Verizon services cancelled same day.

Harbold: Received Planning Commission confirmation of approval granted for subdivision plans submitted for Crippen Run Road. If construction were to occur after the approval date of 08/19/2022 – the Conservation District must be notified.

New Business:

Budget: Reviewed YTD 8/31/2022 Budget figures to start the process of 2023 budgeting process.

Notch Road D&G DSA: Reviewed and discussed bidding requirements and documentation for DSA to be placed by paver (2023) – Steve Piaquadio to review documents before advertising anticipated bid notice.

PSATS Training: Flagger Certification (3yr) is required for Charles Culp and Dale Newcomb. October 24, 2022 @ the Gunzberger Bldg, Coudersport, PA from 9am-12 Noon.

Building & Assessment Permits:

1. UCC: Darren Stackhouse – 715 Bull Tote Road: 36x36 Pole Barn
2. UCC: Keith Hinkle – 221 Bull Run Lane: 20x12 Addition
3. Driveway: Jeff Harbold – 722 Crippen Run Road – Needs discussed / signature of approval
4. Driveway: Thomas Brander – Lot 40, Spruce Tree Road
5. REC: John & Lisa Holley – 105 Old Bull Drive Rec Permit & Affidavit Filed
6. 2022-16: John & Lisa Assessment – 105 Old Bull Drive

Sewage Permits:

1. Jaci Thoman: 14 Pine Tree Road – Verification of prior testing / Permit & Inspection (prev. Sherry Flyte)
2. Darren Stackhouse: 715 Bull Tote Road – Inground trenches / Permit & Inspection – New Build
3. Mike Hall: 222 West Branch Road – Septic System Re-Use Inspection
4. John & Lisa Holley – 105 Old Bull Drive – In-ground trenches / perc test

Gas Industry Notifications:

1. None

Road Bonds:

1. 2022-1: CS Timber Company – Schaar Road expires 1/26/2023 – will need interim inspection done after winter.
2. 2022-3: SLT Resources, LLC – Button Hollow, Paul Hollow & Pigeon Hill expires 12/27/2022
3. 2022-4: Herb Kilmer & Sons – Crippen Run Road expires 8/17/2023

Correspondence:

STPR: Notice that STPR Rally will pass through West Branch Township, only on PennDOT roads – not utilizing Township roads unless we are contacted for a specific road before the event. Secretary to reach out to see if they will be utilizing Pigeon Hill / Straley Road again this year and if so, a contribution towards Dust Control will be requested.

PennDOT: Request from Galetton Borough to approve RT 144 as shared route for ATVs. Request was denied due to several factors. Correspondence on file for review.

Mid-Month Payroll and Bills will be available to sign and distribute on Monday, September 19, 2022.

The next Board of Supervisors Meeting will be held on Monday, October 3, 2022 @ 7:00pm.

Fall Clean Up: Saturday, October 8, 2022 @ 9am-5pm – Lunch will be provided

Reviewed Correspondence and Signed Checks.

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Motion to adjourn this meeting at 8:33pm by Edward Dingman and seconded by Jim Succowich.

An executive session was called to order at 8:35 after the public were dismissed.

The Board discussed the Dump Employee upcoming Dump Schedule as well as a discussion / refresher about part-time employee hours and managing part time hours during a 7 day period.

Motion to adjourn the executive session was made by Steve Piaquadio and seconded by Edward Dingman, All in Favor, meeting adjourned.

