

# Agenda for September 2022 Monthly Meeting

The regular monthly meeting of the West Branch Township Board of Supervisors will be held on Tuesday, September 6, 2022 at 7:00pm at the municipal office located at 533 Germania Road, Galetton, PA 16922.

## On the Agenda at this time:

At this time, we would like to make our visitors aware that during the Public Comment Period, speakers will be limited to 10 minutes. In addition, if there is a group that all wish to speak about the same item, a spokesperson must be chosen by the group.

1. Meeting called to order:
2. Pledge of Allegiance
3. Motion by \_\_\_\_\_ to approve the minutes of August 2022 meeting seconded by \_\_\_\_\_
4. Motion by \_\_\_\_\_ to approve the financial report of August 2022 as presented, seconded by \_\_\_\_\_

## Public Comment Period:

## Continued Business:

**Anti-Skid Bid:** Bid Letting  
Bid Proposals submitted: \_\_\_\_\_

A motion to award \_\_\_\_\_ for an estimated 600 tons of 1B Double Washed Limestone Chips, to be stockpiled for 2022-2023 winter anti-skid needs in the amount of \$\_\_\_\_\_ per ton was made by \_\_\_\_\_, seconded by \_\_\_\_\_, AIF

**Fowler / Schaar Road / Gross:** Provide update and completion tonnage – Hanson 2RC Limestone (1600 ton) Gas Impact Fee Project

**Hartman:** All prior requested documentation and reports have been received and processed for Mr. Hartman’s request for approval of DEP / Planning permitting applications. Specifically, Mr. Hartman’s plans of a commercial cabin and RV rental “campground”. A formal motion is being requested for municipality approval to continue with DEP application and permitting process. Pending DEP’s approval or denial, will then be sent to Potter County Planning Commission.

A motion to approve the resolution for plan revision for new land development was made by \_\_\_\_\_, seconded by \_\_\_\_\_, AIF.

**Tri-Co Internet:** Installation of services September 1, 2022 at both the office and maintenance building.

**Harbold:** Received Planning Commission confirmation of approval granted for subdivision plans submitted for Crippen Run Road. If construction were to occur after the approval date of 8/19/2022 – the Conservation District office must be contacted to inquire about a Soil and Erosion Plan.

## New Business:

**Budget:** Review 8/31/2022 YTD Budget figures to start the process of 2023 Budgeting process

**Notch D&G DSA:** Review and discuss bidding requirements and documentation for DSA to be placed by paver (2023)

**PSATS Training:** Flagger Certification (3yr) is required for Charles Culp and Dale Newcomb. October 24, 2022 – Gunzburger Bldg, Coudersport. 9am-12 noon.

**Tri-Co Container Rental:** 1 Tri-Co container returned as it is no longer needed at the Austin station. Coudersport will continue to rent until further notice. This container will now be available to use for Fall Clean Up.

**Building & Assessment Permits:**

1. UCC: Darren Stackhouse – 715 Bull Tote Road: 36x36 Pole Barn
2. UCC: Keith Hinkle – 221 Bull Run Lane: 20x12 Addition
3. Driveway: Jeff Harbold – 722 Crippen Run Road – Needs discussed / signature of approval
4. Driveway: Thomas Brander – Lot 40, Spruce Tree Road
5. REC: John & Lisa Holley – 105 Old Bull Drive Rec Permit & Affidavit Filed
6. 2022-16: John & Lisa Assessment – 105 Old Bull Drive

**Sewage Permit**

1. Jaci Thoman: 14 Pine Tree Road – Verification of prior testing / Permit & Inspection (prev. Sherry Flyte)
2. Darren Stackhouse: 715 Bull Tote Road – Inground trenches / Permit & Inspection – New Build
3. Mike Hall: 222 West Branch Road – Septic System Re-Use Inspection
4. John & Lisa Holley – 105 Old Bull Drive – In-ground trenches / perc test

**Gas Industry Notifications:**

1. None

**Road Bonds:**

1. 2022-1: CS Timber Company – Schaar Road expires 1/26/2023 – will need interim inspection done after winter.
2. 2022-3: SLT Resources, LLC – Button Hollow, Paul Hollow & Pigeon Hill expires 12/27/2022
3. 2022-4: Herb Kilmer & Sons – Crippen Run Road expires 8/17/2023

**Correspondence:**

**STPR:** Notice that STPR Rally will pass through West Branch Township, only on PennDOT roads – not utilizing Township roads unless we are contacted for a specific road before the event. September 16<sup>th</sup> & 17<sup>th</sup>. Sent email (only contact provided) inquiring about the use of Pigeon Hill / Straley Road for dust control purposes on 8/3 – no reply to date.

**PSATS Unemployment Board of Trustees:** Shirl Barnhart Ballot

**Mid-Month payroll and checks will be available to sign / disburse on September 19, 2022.**

**The next Board of Supervisors Meeting will be held on Monday, October 3, 2022 @ 7pm.**

**Fall Clean Up: Saturday, October 8, 2022 9am-5pm – Lunch will be provided**

**Review Correspondence and Sign Checks**

**Motion to adjourn this meeting at \_\_\_\_\_ by \_\_\_\_\_, seconded by \_\_\_\_\_.**

**Executive Session:** Discuss employee's notice of last day – October 8, 2022. Discuss employee dump schedule and part time / as needed laborers' weekly hour range.

