

July 2022 Meeting Minutes

The regular monthly meeting of West Branch Township Board of Supervisors was held on Tuesday, July 5, 2022 at 7:00pm at the Township Municipal Office, located at 533 Germania Road, Galeton, PA 16922.

Present were Jim Succowich, Edward Dingman, Katie Bodendorf, Jill Campbell, Bill Reineck, Dale Newcomb, Derek Hartman and Brian Shultz.

The meeting was called to order at 7:11pm by Jim Succowich.

The Pledge of Allegiance was recited.

A motion was made by Jim Succowich to approve the minutes of the June 2022 regular meeting and was seconded by Edward Dingman.

A motion was made by Edward Dingman to approve the financial report of June 2022 as presented and was seconded by Jim Succowich.

All in favor, motions passed.

PUBLIC COMMENT PERIOD:

Bill Reineck complimented the Board on the recent mowing of township roads.

Brian Shultz discussed the ATV's in Abbott Township, stating that there was no sign of police coverage and witnessed illegal riding such as no helmets and young child operators.

Continued Business:

Spring / Summer Road Projects: Discussed the following:

Notch – Dirt & Gravel Project: 2A material from Cross Excavating was placed. Project is completed per 2021-2022 funding. Secretary to carry out documentation requirements.

Fowler / Schaar / Tyoga / Gross Road: 2RC from Hanson, order and complete by end of August. Requested an additional 600 ton for Gross Road and Tyoga Road.

Tar & Chipping – Gas Impact Fee Project: BID LETTING

1 bid proposal was received from Russell Standard Corporation.

A motion to REJECT Russell Standard Corp's bid proposal was made by Jim Succowich and seconded by Edward Dingman. The bid proposal for \$214,371.65 was rejected on the basis of only receiving one proposal, concerns of fair market as well as estimated budgeted project cost compared to bid proposal received. The Board of West Branch Township Supervisors hold the right to reject any and all bids per bid notice. Motion passed.

Further discussion of rebidding will take place at August's regular meeting.

Anti-Skid Bid: A motion was made by Edward Dingman and seconded by Jim Succowich to bid out 600 tons (more or less) of 1B Double Washed Chips to be stockpiled for 2022-2023 winter maintenance. Motion passed. Secretary to compile bid and carry out advertising requirements.

Tri-Co Internet: Awaiting date of installation, contract signed per June motion. Verizon services to be cancelled after installation of Tri-Co services and ported phone numbers.

Road Signs: Received requested road signs for hearing impairment as well as equestrian crossing. Once installed, documentation must be submitted to PennDOT.

New Business:

Hartman: Derek Hartman, on behalf of his father, John Hartman presented the Board with anticipated plans for recreational cabins as well as RV sites and requested approval from the Board to proceed with sewage and planning. It was discussed that the Hartman's would only like to apply for sewage permitting for the recreational cabins. Approval was not given at this time due to lack of information; plans / prints did not coincide with sewage documentation. Further information from Terry Meyers, Will Hunt as well as the property owner is required for approval. Also, recreational cabin permits and commercial building permits are required which both include proper sewage facilities. Discussion has been tabled for August regular meeting.

ARPA Funding: Tabled to August meeting, awaiting 2nd disbursement to present a supplemental budget resolution.

ESM 2 Day Training: August 9th & 10th @ PA Lumber Museum from 7:30am-4pm, 5 year certification. Steve Piaquadio, Charles Culp and Dale Newcomb have been registered to attend.

2023 Dirt & Gravel Grant: Notch Road has been awarded full funding for DSA placement in the amount of \$67,500.00. This will be included in the 2023 annual budget and 2023 road project roster. Andrew Mickey to send us contract documents to proceed.

Dirt & Gravel Applications: Applications will be due in the fall for 2023 grant round (for 2024 budget / completion)

A discussion was had regarding the previous applications that were submitted but not awarded. We will update estimates and resubmit prior applications.

Watrous Water Project: Municipal notification of planned land development for Chapter 102 permits received, secretary sent acknowledgement for approximately 3 miles of waterline proposed with appropriate stormwater controls for utility construction.

Building & Assessment Permits:

1. 2022-8: Roger Hoover 835 Crippen Run Road – Shed
2. 2022-9: Roger Hoover 835 Crippen Run Road – Deck
3. 2022-10: Joshua Long 268 West Branch Road – Addition
4. 2022-11: Richard Christ 90 Spruce Tree – Change of Occupancy – Pending Assessment Approval
5. UCC: Kyle Kramer 615 Pigeon Hill Road – New Residential Home
6. UCC: Josh Long 268 West Branch Road – Kitchen / Bedroom Addition
7. DRIVEWAY: Kyle Kramer 615 Pigeon Hill Road

Sewage Permits:

1. Mark Germino: 324 Germania St Ext
2. Kyle Kramer: 615 Pigeon Hill Road
3. Denise & Henry Hoff: 523 Crippen Run Road

Gas Industry Notifications:

1. None

Road Bonds:

1. 2022-1: CS Timber Company – Schaar Road expires 1/26/2023 – will need interim inspection done after winter.
2. 2022-3: SLT Resources, LLC – Button Hollow, Paul Hollow & Pigeon Hill – Awaiting Performance Bond

Correspondence: N/A

Mid-Month Payroll and Bills will be available to sign and distribute on Monday, July 18, 2022.
The next Board of Supervisors Meeting will be held on Tuesday, July 5, 2022 @ 7:00pm.
Joint Dumpster Meeting will be held on Wednesday, June 22, 2022 @ 7pm.

Reviewed Correspondence and Signed Checks.
Motion to adjourn this meeting at 9:12pm by Edward Dingman and seconded by Jim Succowich.

