

April 2022 Meeting Minutes

The regular monthly meeting of West Branch Township Board of Supervisors was held on Monday, April 4, 2022 at 7:00pm at the Township Municipal Office, located at 533 Germania Road, Galeton, PA 16922.

Present were Steve Piaquadio, Edward Dingman, Jill Campbell, Katie Bodendorf, Chuck Culp, Bill Keil, Bill Reineck, Ken Loiacono, John Nordquist and Sean Batterson.

The meeting was called to order at 7:04pm by Steve Piaquadio.

The Pledge of Allegiance was recited.

A motion was made by Jim Succowich to approve the minutes of the March 2022 regular meeting and was seconded by Steve Piaquadio.

A motion was made by Edward Dingman to approve the financial report of March 2022 as presented and was seconded by Steve Piaquadio.

All in favor, motions passed.

PUBLIC COMMENT PERIOD: N/A

Continued Business:

Welshans: Discussed the need for tree maintenance to improve visibility at the intersection of Spruce Tree / Paul Hollow. Township to trim trees. Awaiting better weather conditions. Trees also fall within Tri-County's Utility Right-of-Way.

Spring / Summer Road Projects: Discussed the following:

*Notch – Dirt & Gravel Project: Anticipated June construction for stream crossing pipe and 2A (to be ordered from Cross) Hydraulic study will need to be completed for the stream crossing. Anticipated completion date by the end of August.

*Fowler / Schaar Road: 2RC from Hanson, order and complete by end of August.

*Tar & Chipping – Gas Impact Fee Project: Steve met with Daren to review roads and discuss quote needs. \$130,000 budgeted. Tabled to May meeting to review quotes from Daren.

AED: Reviewed prior approved quote to purchase AED Machine. Secretary to schedule training for all employees not certified. 1 AED machine to be kept in Township truck as well as 1 machine at the dump facility.

CMATVA 2022 Poker Run: Discussed the special event request pertaining to the annual poker run of 2022. The requested route maps and ride rules and requirement information has yet to be received by CMATVA. Tabled to May meeting for further discussion, pending requested information.

Tilden Resources: Discussed bankruptcy court filing and documentation received pertaining to the surety bond to renew agreement for a blanket bond. Tilden has filed a request to be able to continue paying the surety company throughout their bankruptcy process. If approved by the courts, verification will need to be received by the courts in order to honor their surety bond. The scheduled hearing will be held on April 10, 2022. Tabled for further discussion at May's regular meeting.

VFW Garbage Bill: Secretary to send 2022 annual garbage bill, as the VFW has always paid their annual fee in the past years. No change.

New Business:

Batterson Campground: AKA Beaver Meadows Campground on Lyman Run Road. A discussion was held between Sean Batterson, John Nordquist and the Board of Supervisors regarding the travel trailer Ordinance. In summary, Batterson

has complied with county regulations pertaining to official campgrounds, as well as complied with our travel trailer Ordinance as it states in paragraph 2, page 1. The campers on his campsite are regulated and follow recreational dates.

Travel Trailer Ordinance: Secretary to reach out to Solicitor to review the Travel Trailer Ordinance, being that it is over 10 years old to see if anything should be updated including verbiage and any amendments.

Fuel Bid: It was discussed to publish the annual fuel bid notice for bid letting at June's regular meeting for fuel service needs in July 2022.

Anti-Skid Bid: A discussion was had regarding the type of material to bid this year for anti-skid. The Supervisors will check into material types. The estimated quantity to bid for 2022-2023 winter season is approximately 1,000 ton (more or less). Tabled for advertising approval at May's monthly meeting.

Northwest Bank: A motion to remove Joseph Sutton from the Dumpster Fund Checking Account due to his recent resignation was made by Steve Piaquadio and seconded by Jim Succowich, all in favor, motion passed. Signatures were obtained on Northwest Bank Forms.

Germania Fire Company: A motion to approve the Germania Fire Company's ATV Poker Run, to be held on July 16, 2022, utilizing Pigeon Hill and Straley Road, was made by Jim Succowich and seconded by Ed Dingman. All in favor, motion passed.

Equipment Repairs: Ed Dingman stated that the grader will need new tires this year. Ed to obtain quotes and order.

Building & Assessment Permits:

1. UCC: Aryan Martin / Craig Rukgaber – Single Family Dwelling w/ Porch – 63 Schaar Road
2. 2022-1: Jim Welshans: Storage Shed – 771 Paul Hollow Road
3. 2022-2: Russell Main: Detached Garage – 13 Crippen Run Road
4. Driveway: Kauffman – 9 Pine Tree Road

Sewage Permits:

1. Roger Hoover: 835 Crippen Run Road
2. Korey Unger: 33 Spruce Tree Road – Rec Cabin
3. Josh Althouse: 510 Pigeon Hill Road - UCC

Gas Industry Notifications:

1. None

Road Bonds:

1. 2022-1: CS Timber Company – Schaar Road expires 1/26/2023 – will need interim inspection done after winter.

Correspondence:

1. Potter County Planning Commission: SALDO Open Meeting: Thursday, April 21, 2022 @ 5:30pm @ Annex Building
2. Annual DGLVR Municipal Breakfast: Wednesday, April 13, 2022 @ 7:30am-10:30am @ Lumber Museum

Executive Session: Public was dismissed at 9:15pm which started the executive session pertaining to employee paycheck disbursement. A motion to approve payroll procedures, including a specific time for payroll checks to be disbursed for mid-month checks, in person disbursement – if not available for pick up, paychecks will be mailed; was made by Steve Piaquadio and seconded by Edward Dingman. All in favor, motion passed.

Secretary to send out employee memos reviewing the payroll procedures.

Mid-Month Payroll and Bills will be available to sign on Monday, April 18, 2022.

The next Board of Supervisors Meeting will be held on Monday, May 2, 2022 @ 7:00pm.

Reviewed Correspondence and Signed Checks.

Motion to adjourn this meeting at 8:40pm by Edward Dingman and seconded by Steve Piaquadio.

