

# RECREATIONAL CABIN PERMIT APPLICATION

In order to file a UCC Recreational Cabin Affidavit in West Branch Township, the following permits and regulations apply in accordance with the Recreational Cabin Ordinance. All of the following regulations must be accompanied by supporting documentation and approval before the UCC Recreational Cabin Affidavit is approved and filed.

## 1. Sewage

A sewage inspection is required to ensure that the recreational cabin has an approved sewage system. This is performed by West Branch Township's appointed Sewage Enforcement Officer. All fees associated with compliance are set forth by the Sewage Enforcement Agency. Permitting, Inspection and Sewage System approval documentation is required.

\_\_\_ Documentation Received      \_\_\_ Permits Granted      \_\_\_ Sewage System Approval

Notes: \_\_\_\_\_  
\_\_\_\_\_

## 2. Driveway Permit

A driveway permit is required which is inspected and approved by West Branch Township. If there is an existing driveway, a simple inspection for storm water management is required. If a new driveway must be constructed, documentation of plans and an inspection by a township supervisor must be approved before filing the UCC Cabin Affidavit. A \$25.00 filing fee is required for all driveway permits / inspections.

\_\_\_ Driveway Permit Application Provided      \_\_\_ Application Received      \_\_\_ Inspection Date

Payment Verification \_\_\_\_\_ Approval Date \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

## 3. 911 Address & Signage

In accordance with Potter County Department of Emergency Services, it is required that your recreational cabin be assigned a 911 Address. You can do so by contacting DES at 814-274-8900. Your assigned 911 Address Number Sign is to be posted visibly from the township road. Signage is available for a small fee from the Coudersport Ambulance Service.

\_\_\_ Confirmation / Documentation of 911 Address Assignment

## 4. Written Consent of Garbage Waste Management

Each dwelling within West Branch Township is responsible for an annual garbage bill, regardless if it is a seasonal dwelling or a primary residence. Dwelling owners have access to the dump facility located at 533 Germania Road, Galeton, PA 16922 for proper garbage disposal, including recycling, scrap metal and bagged household trash. A pay per pound rate is applicable for bagged trash and small fees apply for larger items and scrap metal. Recycling is free. In accordance with Pennsylvania state laws, it is illegal to transport waste across county and state lines. If you choose not to utilize the dump facility in West Branch Township, you may utilize the Potter County Solid Waste Authority Transfer Station located in Ulysses, PA. By signing below, you acknowledge the above information and are aware that the annual garbage fees are applicable to you whether you choose to use the dump facility in West Branch Township or the Transfer Station in Ulysses, PA.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**For West Branch Township Office Use Only:**

Sewage: \_\_\_ Driveway: \_\_\_ 911: \_\_\_ Garbage: \_\_\_ Fees: \_\_\_ Documents: \_\_\_ Filing Date: \_\_\_